

**REQUEST FOR EXTENSION OF TIME  
TO FILE PROPERTY STATEMENT**

ASSEESSEE'S NAME	SBE NO.	LIEN DATE (year)
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ASSEESSEE'S ADDRESS (street, city, state, and zip code)

CONTACT PERSON'S NAME	CONTACT PERSON'S E-MAIL ADDRESS	CONTACT'S DAYTIME TELEPHONE NO. (      )
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☐ First Request for Extension    ☐ Second Request for Extension

PROPERTY STATEMENT PARTS	EXTENSION DATE REQUESTED	APPROVED (yes/no)	EXTENSION DATE GRANTED
Tangible Property List			
Summary Control			
Statement of Land Changes			
Financial Schedules			
Schedules of Leased Equipment			
Studies and other voluntary information (specify)			
Other requested information (describe below)			

Reason for extension request (R &amp; T Code section 830.1 requires a showing of good cause):

**An extension is not automatically granted.** You will be notified by mail whether the extension is granted or denied. If granted, the notice will state the date to which the extension has been granted.

☐ **FAXED REQUEST to fax number: 916-324-2787** (If request is faxed, it must be followed by a hard copy through regular mail.)
**CERTIFICATION**

*I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information herein, including accompanying statements or documents, is true and correct and complete to the best of my knowledge and belief. If the owner is a corporation, this document must be signed by an officer of the corporation.*

APPLICANT'S SIGNATURE	DATE
SIGNATORY'S PRINTED NAME	TITLE

**FOR BOARD USE ONLY**

APPROVAL OR DISAPPROVAL BY BOE VALUATION DIVISION CHIEF

☐ Approved as noted    ☐ Disapproved

VALUATION DIVISION CHIEF'S SIGNATURE	DATE

Comments: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**